

Excel Shortcuts — OfficeHelper

Quick reference • OfficeHelper • Independent reference site

- Ctrl+C Copy
- Ctrl+V Paste
- Ctrl+Z Undo
- Ctrl+F Find
- Ctrl+1 Format Cells
- Ctrl+Shift+L Toggle Filter
- Alt+= AutoSum
- F4 Repeat/absolute reference
- Ctrl+Arrow Move to data edge
- Ctrl+Space Select column
- Shift+Space Select row

Note: shortcuts and features can vary by Office edition, operating system, keyboard layout and Microsoft 365 version.